**KARTU MONITORING KEHADIRAN**

**SEMINAR PROPOSAL SKRIPSI**

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| **Nama** | : | ............................................................................ | **NIM** | : | ...................................... | **Jurusan/Prog.Studi** | : | .................................................. |

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **No.** | **Nama & NIM Mahasiswa Pelaksana Seminar** | **Judul Skripsi** | **Hari & Tanggal** | **Nama Pembimbing** | **Tanda tangan Pembimbing** | **Keterangan (moderator/peserta)** | **Kredit Poin \*** |
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\*) Keterangan Kredit Poin : Moderator (2 poin), Peserta Biasa (1 poin), Minimal 10 poin (syarat ujian skripsi)

**PERMOHONAN SEMINAR PROPOSAL SKRIPSI**

**B1**

Kepada Yth.

...............................................

..................................................

**Dosen Program Studi Agroteknologi**

Fakultas Pertanian - Peternakan

Universitas Muhammadiyah Malang

***Assalamu’alaikum Wr. Wb.***

Dengan hormat, yang bertanda tangan dibawah ini :

|  |  |  |
| --- | --- | --- |
| N a m a | : | ............................................. |
| NIM | : | ................................................ |
| Jurusan/Prog. Studi | : | Agronomi/Agroteknologi |
| Judul Penelitian | : | ........................................................................................................................................................................................... |
|  | | |
| Pembimbing Utama | : | **................................................** |
| Pembimbing Pendamping | : | **.................................................** |

Mengajukan permohonan untuk menempuh **SEMINAR PROPOSAL SKRIPSI** dengan melengkapi persyaratan sebagai berikut :

1. Ringkasan proposal skripsi : 15 eksemplar
2. Fotokopi Kartu Monitoring Bimbingan Skripsi
3. Kartu Monitoring Kehadiran Seminar (minimal 10 poin)
4. Blangko Undangan Seminar
5. Blangko Daftar Hadir Seminar

Demikian permohonan ini, atas perhatiannya kami sampaikan terima kasih.

***Wassalamu’alaikum Wr. Wb.***

|  |  |  |
| --- | --- | --- |
| Menyetujui :  Pembimbing Utama, |  | Malang, .............................  Mahasiswa, |
|  |  |  |
| **...........................................** |  | **.................................** |

**B2**

**UNDANGAN**

**SEMINAR PROPOSAL SKRIPSI**

Kepada Yth.

Bapak/Ibu

...................................................

...................................................

Selaku Pembimbing Utama/Pendamping

Fakultas Pertanian - Peternakan

Universitas Muhammadiyah Malang

***Assalamu’alaikum Wr. Wb.***

Mengharapkan kehadiran Bapak/Ibu, untuk hadir dalam **Seminar Proposal Skripsi**, atas nama mahasiswa :

|  |  |  |
| --- | --- | --- |
| N a m a | : | ..................................... |
| NIM | : | ........................................... |
| Jurusan/Prog. Studi | : | Agronomi/Agroteknologi |
| Judul Penelitian | : | ......................................................................................................................................................................................................... |
|  |  |  |

InsyaAllah akan dilaksanakan pada :

|  |  |  |
| --- | --- | --- |
| Hari/Tanggal | : | ........................................... |
| W a k t u | : | ............................................ |
| T e m p a t | : | .............................................. |

Demikian undangan ini, atas kehadiran dan perhatiannya disampaikan terimakasih.

|  |  |  |
| --- | --- | --- |
|  |  | Malang, .............................. |
|  |  |  |
|  |  | Ketua Jurusan/Prodi Agronomi, |
|  |  | **Dr. Ir. Ali Ikhwan, MP** |

**SURAT TUGAS PENGUJI SEMINAR PROPOSAL SKRIPSI**

Nomor : E.2.G/...../FPP-UMM/..../.........

***Bismillahirahmanirrohim***

Memperhatikan permohonan mahasiswa tentang Seminar Proposal Skripsi, maka atas nama Dekan Fakultas Pertanian - Peternakan Universitas Muhammadiyah Malang, menugaskan kepada :

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1. | Nama | | : | **........................................**  **..........................................**  **............................................** |
| 2. | Jabatan | | : | Dosen Fakultas Pertanian - Peternakan Universitas Muhammadiyah Malang |
| 3. | Kedudukan | | : | Di Malang |
| 4. | Ditugaskan sebagai | | : | **Penguji Seminar Proposal Skripsi** |
|  |  | * Nama | : | ...................................... |
|  |  | * NIM | : | ...................................... |
|  |  | * Jurusan/Prodi | : | Agronomi/Agroteknologi |
|  |  | * Judul | : | ............................................................................................ |
| 5. | Tugas dilaksanakan | | : | ................................. |
| 6. | Keterangan Lain-lain | | : | Tunaikan tugas dengan penuh tanggung jawab sebagai amanah |

Demikian surat tugas ini dibuat dengan sesungguhnya, dan apabila dikemudian hari terdapat kekurangan dan atau kekeliruan akan disempurnakan sebagaimana mestinya.

|  |  |  |
| --- | --- | --- |
|  |  | Malang, ............................ |
|  |  | An. Dekan  Wakil Dekan I, |
|  |  |
|  |  |
|  |  | **Dr. Ir. Aris Winaya, MM. MSi** |

*Tembusan : Yth.*

1. *Dekan*
2. *Mahasiswa yang bersangkutan*

*Catatan :*

*Dibuat rangkap 5 : ( 2 lembar untuk pembimbing, 1 lembar untuk mahasiswa, 1 lembar untuk arsip Jurusan)*

**FORM PENILAIAN**

**B3**

**SEMINAR PROPOSAL SKRIPSI**

Yang bertanda tangan dibawah ini kami dosen pembimbing utama skripsi mahasiswa :

|  |  |  |
| --- | --- | --- |
| N a m a | : | ..................................... |
| NIM | : | ....................................... |
| Jurusan/Prog. Studi | : | Agronomi/Agroteknologi |
| Judul Penelitian | : | ................................................................................. |
|  |  |  |

InsyaAllah akan dilaksanakan pada :

|  |  |  |
| --- | --- | --- |
| Hari/Tanggal | : | .......................................... |
| W a k t u | : | ......................................... |
| T e m p a t | : | ........................................... |

Dengan hasil evaluasi sebagai berikut :

|  |  |  |  |
| --- | --- | --- | --- |
| **No** | **Komponen Penilaian** | **Skor Max.** | **Nilai (angka)\*\*** |
|  | Sistematika dan materi proposal | 30 |  |
|  | Penguasaan materi | 40 |  |
|  | Teknik penyajian | 20 |  |
|  | Sikap dan etika | 10 |  |
| **Total** | | **100** |  |

Malang, ...........................

Pembimbing Pendamping,

...........................................

*Catatan :*

*\*) Coret yang tidak perlu*

*\*\*) Nilai :*

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Nilai Angka | >80 | 75-80 | 70-74,9 | 60-69 | 55-59,9 | 40-54,9 | <40 |
| Nilai Huruf | A | B+ | B | C+ | C | D | E |

**B3**

**FORM PENILAIAN**

**SEMINAR PROPOSAL SKRIPSI**

Yang bertanda tangan dibawah ini kami dosen pembimbing pendamping skripsi mahasiswa :

|  |  |  |
| --- | --- | --- |
| N a m a | : | ..................................... |
| NIM | : | ....................................... |
| Jurusan/Prog. Studi | : | Agronomi/Agroteknologi |
| Judul Penelitian | : | ................................................................................................... |
|  |  |  |

InsyaAllah akan dilaksanakan pada :

|  |  |  |
| --- | --- | --- |
| Hari/Tanggal | : | ........................................ |
| W a k t u | : | ....................................... |
| T e m p a t | : | ............................................... |

Dengan hasil evaluasi sebagai berikut :

|  |  |  |  |
| --- | --- | --- | --- |
| **No** | **Komponen Penilaian** | **Skor Max.** | **Nilai (dalam angka)\*\*** |
|  | Sistematika dan materi proposal | 30 |  |
|  | Penguasaan materi | 40 |  |
|  | Teknik penyajian | 20 |  |
|  | Sikap dan etika | 10 |  |
| **Total** | | **100** |  |

Malang, ...................................

Pembimbing Utama,

Ir. Sufianto, MM

*Catatan :*

*\*) Coret yang tidak perlu*

*\*\*) Nilai :*

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Nilai Angka | >80 | 75-80 | 70-74,9 | 60-69 | 55-59,9 | 40-54,9 | <40 |
| Nilai Huruf | A | B+ | B | C+ | C | D | E |

**BERITA ACARA REKAPITULASI NILAI SEMINAR PROPOSAL SKRIPSI**

Pada hari Kamis, tanggal ....................... telah dilaksanakan Seminar Proposal Skripsi mahasiswa:

|  |  |  |
| --- | --- | --- |
| N a m a | : | ..................................... |
| NIM | : | .................................... |
| Jurusan/Prog. Studi | : | Agronomi/Agroteknologi |
| Judul Penelitian | : | .................................................................................. |

Nama Instansi **:** …..…………………………………………………………………….

Rekap penilaian seminar proposal skripsi sebagai berikut:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Dosen Pembimbing** | **Latar Belakang Masalah**  **(15)** | **Keruntutan & Kemutahiran Pustaka**  **(25)** | **Metode Penelitian**  **(30)** | **Penguasaan Materi**  **(20)** | **Sopan Santun**  **(10)** | **Total**  **(100)** |
| **Utama** |  |  |  |  |  |  |
| **Pendamping** |  |  |  |  |  |  |
| **Rata-rata** | | | | | |  |
| NILAI AKHIR (dengan huruf)**:** | | | | | | |
| **Perubahan Judul Setelah Seminar Proposal**: .....................................................................  …………………………………………………………………………………………………………  ………………………………………………………………………………………………………… | | | | | | |

Malang, ............................

Pembimbing Utama

....................................

*Catatan :*

*\*) Coret yang tidak perlu*

*\*\*) Nilai :*

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Nilai Angka | >80 | 75-80 | 70-74,9 | 60-69 | 55-59,9 | 40-54,9 | <40 |
| Nilai Huruf | A | B+ | B | C+ | C | D | E |

**BERITA ACARA**

**B4**

**SEMINAR PROPOSAL SKRIPSI**

Telah dilaksanakan Seminar Proposal Skripsi, atas nama mahasiswa :

|  |  |  |
| --- | --- | --- |
| N a m a | : | ....................................... |
| NIM | : | ...................................... |
| Jurusan/Prog. Studi | : | Agronomi/Agroteknologi |
| Judul Penelitian | : | ..................................................... |

Pada hari Kamis / tanggal .................., pukul ............., tempat ..........................

Setelah dilakukan evaluasi, maka Dewan Penguji memberikan nilai ............... (A/B+/B/C+/C/D/E) dengan rekomendasi sebagai berikut:

..................................................................................................................................................................................................................................................................................................................................................................................................................................................................

Demikian berita acara ini dibuat dengan sesungguhnya dan apabila dikemudian hari terdapat kesalahan akan disempurnakan sebagaimana mestinya.

Penguji :

|  |  |  |
| --- | --- | --- |
| No. | Nama Penguji | Tandatangan |
| 1. |  | 1. |
| 2. |  | 2. |

Mengetahui :

|  |  |  |
| --- | --- | --- |
| No. | Nama Pembimbing | Tandatangan |
| 1. |  | 1. |
| 2. |  | 2. |

|  |
| --- |
| Malang, ............................ |
|  |
| Ketua Jurusan/Prodi Agronomi,  Dr. Ir. Ali Ikhwan, MP |

*Catatan :*

*\*) Coret yang tidak perlu*

*\*\*) Nilai :*

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Nilai Angka | >80 | 75-80 | 70-74,9 | 60-69 | 55-59,9 | 40-54,9 | <40 |
| Nilai Huruf | A | B+ | B | C+ | C | D | E |

**DAFTAR HADIR SEMINAR PROPOSAL SKRIPSI**

**B5**

Seminar Proposal Skripsi, atas nama mahasiswa :

|  |  |  |
| --- | --- | --- |
| N a m a | : |  |
| Jurusan/Prog. Studi | : | Agronomi / Agroteknologi |
| Hari/Tanggal | : |  |
| Waktu | : |  |
| Tempat | : |  |

**DAFTAR HADIR**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **N a m a** | **NIM** | **Tanda tangan** | |
|  |  |  | 1. |  |
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|  |  |  | 21. |  |
|  |  |  |  | 22. |
|  |  |  | 23. |  |
|  |  |  |  | 24. |
|  |  |  | 25. |  |

Nama Moderator: ..............................................................

|  |  |  |
| --- | --- | --- |
|  |  | Pembimbing |
|  |  |  |
|  |  | **.....................................** |